

MONDAY, OCTOBER 19, 2020 7:00 P.M.
BOARD OF ALDERMEN
MINUTES

MAYOR MIKE WILCOX

ALDERMAN PAUL ROETTGER

ALDERMAN AARON NAUMAN

ALDERWOMAN LISA CAPSHAW CUSHING

ALDERWOMAN BERRY LANE

ALDERWOMAN VITALE

ALDERMAN JOHN SCHUSTER

CITY ATTORNEY, JIM HETLAGE
CITY ADMINISTRATOR, BEN DECLUE
DEPUTY CITY CLERK, JOANNE CARR

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Wilcox

The October 19, 2020, Board of Aldermen Meeting was conducted via videoconference.

ROLL CALL

Present: Alderman Roettger, Alderwoman Lane, Alderwoman Cushing
Alderman Nauman, Alderman Schuster, Alderwoman Vitale

Absent: None

Present: Chief Jeff Beaton, Police Department, Mr. Terry Jones, Superintendent of Public Works

APPROVAL OF TENTATIVE AGENDA

Mayor Wilcox asked if there were any changes or corrections to the Agenda for the October 19, 2020 meeting. Alderman Nauman moved approval of the agenda for the October 19, 2020 meeting. Alderman Lane seconded the motion which was unanimously approved

APPROVAL OF THE MINUTES FROM SEPTEMBER 21, 2020 MEETING

Mayor Wilcox asked if there were any changes or corrections to the Board minutes from September 21, 2020. Alderman Schuster moved approval of the minutes from September 21, 2020 as amended. Alderman Nauman seconded the motion, which was unanimously approved.

TREASURER'S REPORT- SEPTEMBER 2020

Mr. DeClue reported that the Treasurer's Report was included in the packet. Mr. DeClue stated that it was straight forward, adding that Mr. Lawrence did a great job managing the report. Mr. DeClue noted that utility taxes were slightly higher in September adding that they would continue to watch the situation closely.

Alderman Roettger noted that the City had one quarter behind it noting that taxes from the water company were up, but the remaining utilities were down.

Mr. DeClue agreed noting that with more people working from home, more yard projects may have been started increasing water usage. Mr. DeClue noted that the summer had been temperate causing electric and gas taxes to remain flat. Mr. DeClue reported that Spire had considered increasing their rates and had set up a commission to discuss the consolidation of all their districts with one rate for all districts in Missouri. Mr. DeClue noted that with this change, the rates might increase for the county with other district rates going down. Mr. DeClue stated that the Municipal League would be intervening by taking part in the discussions.

CITIZEN COMMENTS

None

ORDINANCE REQUIRING FIRST READING

B17-20 AN ORDINANCE APPROVING AN INTERGOVERNMENTAL MEMORANDUM OF UNDERSTANDING WITH THE CITY OF KIRKWOOD, MISSOURI, FOR THE PROVIDING OF SHARED ADMINISTRATION OF THE KIRKWOOD AND GLENDALE FIRE DEPARTMENTS AND AUTHORIZING THE EXECUTION OF SAID MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE CITY OF GLENDALE, MISSOURI

Alderman Lane moved approval of the first reading of Ordinance B17-20.
Alderman Schuster seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that the City had been working without a Fire Chief for approximately a year adding that he had been evaluating options for some time. Mr. DeClue stated that the possibility of working with Kirkwood was an innovative model and would potentially allow the City to enter into an agreement for shared administration of the fire department which would include a fire chief, assistant fire chief and administrative associate. Mr. DeClue stated that the service would begin after the ordinance was approved adding that the Fire Department and the Union was a part of the plans. Mr. DeClue stated that it was the City's object that we would continue to run our own department but take advantage of the greater economy of scale. Mr. DeClue stated that the City would not necessarily be able to afford a Fire Chief, Assistant Fire Chief and Administrative Assistant and added that the City tried working with a blended Captain/Part-time Fire Chief and also added that this may be a very fruitful, positive relationship which makes sense with the transition of Dispatch and Ambulance. Mr. DeClue noted that it could strengthen the City's voice in the ambulance and dispatch services.

Mayor Wilcox asked if the FAQ's had been posted.

Mr. DeClue stated that he posted them on Friday adding that the top post notes that there would be no outsourcing of the fire department, that no one would lose their job.

It was noted that the FAQ's were laid out nicely per public opinion.

Alderwoman Lane complemented Mr. DeClue noting that the FAQ's were thorough and transparent.

Alderwoman Vitale stated she looked at it as a resident noting that the fire truck was just purchased and the building was just completed, and added that she liked that it was going out to the public and out in the open.

Mr. Hetlage stated that the agreement negotiations could start following the first motion due to the shortened calendar.

Alderman Schuster agreed noting that negotiations should begin as quickly as possible.

Alderwoman Vitale and Alderwoman Lane agreed.

Mr. DeClue stated that negotiations will include the Fire Department.

Mayor Wilcox agreed that this will open the door to an agreement.

Mr. Hetlage stated that the agreement will address a number of details including what the Fire Administrator will look like and details regarding equipment, etc.

Mayor Wilcox stated that it was very important that the Fire personnel take part in the process.

Mr. Hetlage stated that the City was obligated to include the Fire personnel as well as the union adding that Mr. Becker had been engaged and would be in further communication with the department.

Alderman Roettger asked the Board would be able to meet the Kirkwood Chief prior to all the discussions and agreement.

Mr. DeClue stated that he could arrange for them to come and appear on a Zoom call, adding that Kirkwood had been willing to that the whole time.

Alderman Roettger asked about how Kirkwood Fire would get the agreement.

Mr. DeClue stated that both departments had a good relationship adding that the departments already worked together. Mr. DeClue stated that the two departments were very similar but would hold substantive meetings with all parties as the agreement develops.

Mayor Wilcox stated that the City had started the dialog already, met with the Chief and the Assistant Chief at the Kirkwood complex adding that this type of agreement did not happen all

the time. Mayor Wilcox noted that there could be people that resist the shared administration but added that the Chief was very aware of the enormity of a department like ours which was run in a certain way and has its own culture. Mayor Wilcox stated that there would be much dialogue during the process of combining departments adding that execution was the most important part of the process. we need leadership that is what we want to do...

Alderman Roettger asked Mayor Wilcox what Kirkwood would do for the City.

Mayor Wilcox stated that he and Mr. DeClue wanted this shared administration to be a full board supervisory situation, holding people accountable, following ISO standards, executing training and equipment management, etc. adding that the City did not need a Chief meeting just once a week. Mayor Wilcox stated that this agreement would include full-service management instead of a cursory management process adding that conversations would be ongoing, and the agreement would iron out all the details. Mayor Wilcox stated that the committee would detail all points of the agreement.

Alderwoman Vitale stated that the packet noted that the ABC's of training was one of the discussion items and asked if the training would be internal or would the City pay for the training adding that the training aspect was very important for every first responder. Alderwoman Vitale stated that costs could be saved if the departments were merged.

There being no additional discussion or questions, Mayor Wilcox called for a vote on the first reading of Ordinance B17-20 which was unanimously approved.

Mr. DeClue read by caption only.

The ordinance was tabled for the next Board of Aldermen meeting.

RESOLUTION

R21-20 A RESOLUTION AUTHORIZING A CONTRACT WITH DAVEY
RESOURCE GROUP FOR AN UPDATE TO THE CITY OF
GLENDALE'S TREE INVENTORY

Alderman Schuster moved approval of the first reading of Resolution R21-20. Alderman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that the first tree study was conducted in 2013 financed by a trim grant from the Missouri Conservation Department which identified all the trees in Glendale, assessed their conditions and reported the results through a software program included in the cost. Mr. DeClue stated that it was recommended that the software be updated following 7 years of use. Mr. DeClue stated that the program went out for bid in February adding that Davy Resource Group was the lowest bidder again. Mr. DeClue noted that Glendale received the Trim Grant

again this year, and it was estimated that there were 2300 street trees that made up Glendale's Urban Forest. Mr. DeClue noted that Davey's bid was \$7,383.00 or \$3.21 per tree.

Alderman Schuster stated that the Tree Board recommended that an application for a trim grant be sent for this purpose adding that the current software was out of date and should be improved.

It was noted that a small group will be sent out into the community with iPad's and GPS for precise location of all trees adding that information would be uploaded immediately and linked to software. Also, it was noted that it was a good price per tree based on the number of people compiling the data.

Alderman Nauman stated that it had been 7 years since the last demonstration was done adding that in light of Alderwoman Cushing and Alderwoman Vitale joining the Board, it might be a worthwhile to hold a demonstration at a future meeting for the benefit of the entire Board adding that Mr. Jones could do a walk through with the program.

It was noted that the software allows the City to identify all trees on the right-of-way and helped with questions or disputes with residents. Alderman Nauman noted that the software was fantastic.

Mr. DeClue stated that the City would use the social media sites for both and update and an invitation to the upcoming visit and added that the inventory software was only for trees owned by the City.

There being no additional discussion or questions, Mayor Wilcox called for a vote of Resolution R21-20 which was unanimously approved.

R22-20 A RESOLUTION AUTHORIZING THE PURCHASE OF A
 ROLLNRACK POWER ROLLER WITH 4" STORZ COUPLING JAWS
 FROM ROLLNRACK LLC

Alderman Schuster moved approval of the first reading of Resolution R22-20. Alderman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that this resolution would authorize the purchase of a mechanized hose roller for the Fire Department, noting that Keith Schilling researched the purchase of this device adding that the Fire Department had 9,000' of hose of which 2,000' were large caliper hose which all needed to be stored. Mr. DeClue stated that in addition to solving possible Workers Compensation issues, the bid came in just slightly over budget adding that the Fire Department recently purchased the cardiac monitor under budget. Mr. DeClue stated that the use of the hose roller was not out of line with what a standard department would have available.

There being no additional discussion or questions, Mayor Wilcox called for a vote of Resolution R22-20 which was unanimously approved.

DISCUSSION: SPECIAL PROJECTS

Mr. DeClue stated that a memo was added to the packet for the Board to review and consider special projects related to the release of funds from St. Louis County from the Cares Act fund. Mr. DeClue stated that this discussion would be the foundation for City actions. Mr. DeClue stated that the County allowed the City to apply for the money which was done.

With Saint Louis County transferring approximately \$400,000 to us in CARES Act funding to reimburse us for Police and Fire salaries, this frees up general fund dollars and represents a unique opportunity for us to take action on some one-time projects we normally would not be able afford, or may have been putting off. Mr. DeClue stated that the memo in the packet contained recommendations for how to allocate the surplus in our general fund this year, split between projects, future capital needs, and shoring up reserves. This funding should not be used for any wages or benefits, as it is a one-time occurrence. Mr. DeClue also noted that while we had received the first half of our allocation, the second half is only transferred after we have completed submitting all our relevant payroll records and expenses. Until the County transfers the second half of our funding, we will not move forward with any project that would use these funds, as they potentially could be recalled by the County if they reject our documentation. While we do not anticipate that happening, better safe than sorry.

Mr. DeClue noted that he spoke with department heads and stated that once we refunded the general fund, there would be a special onetime surplus. Mr. DeClue suggested that the a storm water project for behind building be considered the first of the capital improvements this year. Mr. DeClue noted other possibilities such as a wage and compensation study by third party firm and a new website for the city. Mr. DeClue stated that calculations had been compiled by Mr. Lawrence noting that due to COVID, tax collection had been short adding that in budget terms, this also allows the City to catch up. Mr. DeClue added that it was appropriate to begin discussions adding that it was rare that the City had money to work with on projects that may take years to resolve.

Mayor Wilcox asked if the City had received our first half of the funds.

Mr. DeClue stated that the first half was received and would be held until the second half was received. Mr. DeClue stated that he would be attending a webinar tomorrow adding that the City would need to justify the spending.

Alderman Nauman stated that he read that only seven cities only received their money and wondered about if the application process caused delays or prioritization.

Mr. DeClue wondered when if when the article was written adding that he thought that funds were coming out based on receipt of applications or the extension of the deadline may have had something to do with the process. Mr. DeClue stated that he could not imagine that any city would be denied their funds adding that Glendale sent the application in on a timely basis.

Alderman Nauman and Mayor Wilcox thanked Mr. DeClue and Mr. Lawrence for completing the process.

Alderwoman Lane stated that all the items listed in the memo were good, adding that Mr. DeClue nailed the needs of the City. Alderwoman Lane asked if any of the items sounded inappropriate or needed more adjustment.

Alderman Nauman stated that many projects have been under discussion adding that Chief Beaton had been discussing the stormwater issue for a long time adding that some abatement was done but not a total solution to the water problems.

Mr. DeClue stated that the flooding of the IT room would be the last thing the City would want, adding that it was critical and directly related to public safety.

Mayor Wilcox asked if there were any bids out for the project.

Mr. DeClue stated that nothing had been bid but added that the City had received a rough estimate from engineers and noted that it would be easy to estimate the cost of a retaining wall and fence like what was put in place at the fire house. Mr. DeClue stated that in addition, there would be a concrete chunnel added to the back of the property which would drain to the MSD inlet down to the edge of the north parking lot.

Chief Beaton stated that the department had been dealing with erosion and mud and added that there had been some water seeping into the department and was nervous considering the upcoming rains.

Mayor Wilcox stated that if there was urgency for that project, it sounds like the City should get bids and move forward.

Mr. Jones and Chief Beaton agreed that was a good idea, adding that they knew the scope of the work and could obtain RFP's quickly.

Alderman Schuster stated that it was all worthwhile noting that it was a remediation project that was originally included as part of the overall complex plan, adding that due to budget constraints, that part of the project was deferred. Alderman Schuster stated the Board promised the citizens that the project would not exceed the budget adding that he was in agreement with moving forward following the receipt of estimates.

Mr. DeClue thanked Alderman Schuster adding that once bids and estimates were received the City could move forward once the second half of the Cares funding was received from St. Louis County.

Alderwoman Vitale stated that it was prudent to proceed and get it repaired. Alderwoman Vitale also stated that she would like to recognize the Police Department and Chief Beaton for all his

hard work noting that it was important for the Board to recognize the needs of the Police Department.

Mayor Wilcox stated that Alderwoman Vitale said it well.

Alderman Roettger agreed adding that he was glad that some money would go into reserves adding that once the City's pension issues were wrapped up the City would also have Prop P money available and noted that he also appreciated Alderwoman Vitale's comments.

Mayor Wilcox stated that the City had to remember the Public Works department as well as all other departments.

REPORTS

Ben DeClue

Mr. DeClue reported that the City received valuations from LAGERS to evaluate our transition adding that the entire full-time staff would be covered by LAGERS and would be posted 45 days before the Board takes action. Mr. DeClue stated that the third valuation cost for LAGERS to take over our frozen plan that will follow. Mr. DeClue stated that information should be received this week adding that there would be a time lag – March-April – with the frozen plan. Mr. DeClue stated that the LAGERS plan was progressing forward effective the beginning of January. Mr. DeClue noted that he and Mr. Lawrence looked at the numbers and they look right.

Alderman Roettger stated that there should have another Pension Board meeting when the time is appropriate.

Mr. DeClue reported that PI intend to open this weekend.

Joanne Carr

Ms. Carr reported that the City was working on a Historic plaque to be given to homeowners with homes 100 years old or older. One bid came in and looked good but awaiting a second.

Alderman Roettger

None

Alderman Vitale

None

Alderwoman Lane

Alderman Lane thanked Mr. DeClue for moving forward on the wish list, shared court, contracting dispatch and ambulance and fire chief etc. Alderwoman Lane stated that with these changes, Glendale can see how services can be consolidated for the future including the saving

of money. Alderman Lane stated that being proactive ensures the workings of Glendale adding her thanks to the Board.

Alderman Capshaw Cushing

Alderwoman Cushing gave a shout out to Mr. Jones and the entire Public Works crew for the work being done to widen Austin Place adding that they were doing a great job, were so pleasant widening Austin place doing a great job, so pleasant, and keeping the street open throughout the project. Alderwoman Cushing also stated that residents were very appreciative of the work being done by Public Works.

Mr. DeClue thanked Alderwoman Cushing on Mr. Jones behalf.

Alderwoman Cushing added that people who were opposed to the project are very pleased with the work commenting that it was less intrusive than originally thought.

Alderman Nauman

Alderman Nauman asked Chief Beaton for an update on the Dispatch transition. Mr. DeClue stated that he did not see any impediments by the end of the year and hoped the City did not need complete the transition before the end of the year.

Chief Beaton stated that the software was transitioning well, and hope to keep our own dispatchers until the end of the year adding that the more time the City has to work out the transition, the better it will work with our program.

Chief Beaton stated that one main issue was personnel noting that all the dispatchers were looking for new employment adding that two dispatchers had already found new jobs, one at East Central Dispatch a month ago and the other will be finished in mid-November. Chief Beaton stated that with these changes, the remaining dispatcher was spread thin but added that the part-time dispatchers were stepping up. Chief Beaton reported that the contact information for residents and businesses in the City was currently being moved over to Kirkwood noting that the move could take place earlier than planned. Chief Beaton also stated that he was getting bids for the prisoner monitoring call boxes, etc., as soon as possible.

Alderman Nauman asked if Boy Scout troop 360 could conduct wreath sales at the City of Glendale parking lot this year noting that with COVID, the troop was not sure if setup on Lockwood would be approved. Alderman Nauman stated that they would like to use the lot on some Saturdays in November.

Mr. DeClue stated that the City could work something out with the Troop noting that the food trucks worked out well on the parking lots this summer.

Alderman Schuster

Alderman Schuster stated that he concurred with Alderman Lane.

Jim Hetlage

None

Mayor Wilcox

Mayor Wilcox asked about Azavar noting that he was receiving emails from the company on a regular basis. Mayor Wilcox asked if the City should bring them forward or let them know the City decided not to contract with them. Mayor Wilcox stated he did not have a strong opinion but noting that it would not cost Glendale anything, maybe the City should move forward.

Mr. Hetlage asked for a meeting with Mr. DeClue and the Mayor to discuss the issue.

Mr. DeClue stated that could be set up.

ADJOURNMENT

Alderman Nauman moved to adjourn the meeting, seconded by Alderman Schuster. The motion was unanimously approved.

These minutes are approved as amended this 2nd of November 2020.

Joanne Carr
Deputy City Clerk