

MONDAY, JUNE 15, 2020 7:00 P.M.
BOARD OF ALDERMEN
MINUTES

MAYOR MIKE WILCOX
ALDERMAN PAUL ROETTGER ALDERMAN AARON NAUMAN
ALDERMAN TOM SCHOEMEHL ALDERMAN BERRY LANE
ALDERMAN MIKE BAUGUS ALDERMAN JOHN SCHUSTER

CITY ATTORNEY, JIM HETLAGE
CITY ADMINISTRATOR, BEN DECLUE
DEPUTY CITY CLERK, JOANNE CARR

MEETING CALLED TO ORDER

The meeting was called to order at 7:03 PM by Mayor Wilcox

The June 15, 2020 Board of Aldermen Meeting was conducted via videoconference.

ROLL CALL

Present: Alderman Roettger, Alderman Lane,
Alderman Nauman, Alderman Schuster Alderman Baugus

Absent: Alderman Schoemehl

Present: Dan Lawrence, Finance Director; Police Chief Jeff Beaton,
Alderman Lisa Capshaw Cushing

APPROVAL OF TENTATIVE AGENDA

Mayor Wilcox asked if there were any changes or corrections to the Agenda for the June 15, 2020 meeting. Alderman Schuster moved approval of the agenda for the June 15, 2020 meeting. Alderman Baugus seconded the motion.

APPROVAL OF THE MINUTES FROM JUNE 1, 2020 MEETING

Mayor Wilcox asked if there were any changes or corrections to the Board minutes from June 1, 2020. Alderman Lane moved approval of the minutes from June 1, 2020 meeting. Alderman Roettger seconded the motion, which was unanimously approved.

CITIZEN COMMENTS

Mayor Wilcox welcomed Alderman Lisa Capshaw Cushing to the Board and asked for an introduction.

Alderman Capshaw Cushing stated that she attended the University of Missouri, Columbia, receiving an Accounting degree in 1985, and following, attended the University of Missouri Law School, graduating in 1988. Alderman Capshaw Cushing stated that she moved to St. Louis in 1990, lived on Yosemite and Kirkham, married in 1995, moved to Hawbrook and later bought

her current home on Trevillian. Alderman Capshaw Cushing stated that she has lived in Glendale for 30 years, practiced law for 5-6 years, and had three children, adding that she was a volunteer at Birthright for 25 years, and was its past president, during 2016-17. Alderman Capshaw Cushing stated that she loved Glendale and was thrilled to be apart of the Board of Aldermen. Alderman Capshaw added that her husband was Kevin Cushing, and an attorney at Carmody, McDonald in Clayton involved with litigation and real estate.

Mayor Wilcox stated it was nice to have Alderman Capshaw Cushing on the Board.

Alderman Capshaw Cushing stated she was happy to be a part of the Board and looked forward to person-to-person meetings in the future.

TREASURER'S REPORT - MAY 2020

Mr. DeClue reported that the Treasurer's Report was in the packet, adding that regarding the budget and adjustments, there was good news. Mr. DeClue stated that the sales tax, which reporting lags two months, for April, it was down only 15% which was better than the 50 or 60% expected. Mr. DeClue noted that there would be little adjustment adding that in general 2020 was down. Mr. DeClue stated that there was not much surplus in the 2020-21 budget adding that there was no monster deficit. Mr. DeClue also noted that Prop E passed which was good news.

Alderman Lane asked when Prop E would be available.

Mr. DeClue stated that it would be available in the Fall of 2020.

Mr. Lawrence stated that once the property tax was set, the payments would be received in November, December, and January.

Alderman Roettger noted that the fiscal year ran from 07-01-19 through 06-30-20.

RESOLUTIONS

R10-20 A RESOLUTION ADOPTING THE FY 2021 – FY 2025 CAPITAL
IMPROVEMENT PROGRAM

Alderman Baugus moved approval of the reading of Resolution R10-20.

Alderman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that a workshop on the proposed FY 21-25 CIP was held at the May 18, 2020 meeting. No changes have been made since the May 18, 2020 CIP workshop

Some highlights include a new police cruiser at a cost of \$28,750 and street improvements of \$487,000. Other major expenses for the Fund include \$45,000 and \$25,000 for a new Cardiac Monitor and Moisture Mitigation respectively for the Fire Department.

Alderman Nauman asked if the \$50,000 line item for turnout gear included new gear for all Firefighters which was listed as a couple of years going forward and done periodically.

Mr. DeClue stated that was the case adding that the \$5,000 line item represented one set purchased on an annual basis, and the \$50,000 for the entire staff, noting that when new Firefighters are added to the staff, new turnout gear is required. Mr. DeClue also stated that turnout gear was very expensive, fitted, and could not be shared.

There being no additional discussion or questions, Mayor Wilcox called for a vote which was approved unanimously.

R12-20 A RESOLUTION AMENDING THE ANNUAL BUDGET OF THE CITY OF
GLENDALE FOR FISCAL YEAR 2020 TO ACCOUNT FOR CHANGES IN
VARIOUS REVENUE AND EXPENDITURE LINE-ITEM ACCOUNTS

Alderman Lane moved approval of the reading of Resolution R12-20.
Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that included in the Board packet were the budget adjustments for FY 2020. This is the procedure that we perform each year where the line-item accounts are adjusted to better estimate where they will finish the fiscal year. Generally, the accounts that are adjusted are the ones that are affected by unforeseen events that cannot be predicted at the beginning of the year. Examples would be utility revenues that are affected by the weather and payroll overtime expenses depending on injuries/sickness and/or resignations/retirements of city employees.

Mayor Wilcox asked if historic information was used or worst-case information.

Mr. Lawrence stated that generally, historic information or rate changes were used, adding that most finance officers follow the same practice.

There being no additional discussion or questions, Mayor Wilcox called for a vote which was approved unanimously.

PUBLIC HEARING: FY 2021 BUDGET

Start Time: 7:22 pm

End Time: 7:32 pm

Mr. DeClue opened the hearing noting that there was no one present from the public.

Mr. DeClue stated that every year a it was necessary to hold a public hearing, noting that this year due to the pandemic, the budget process was very complicated and the revenue side was upended adding that the storm was somewhat avoided due to Glendale's pool city status.

Mr. DeClue also stated that there were no plans for adding new employees nor were there raises in this budget. Mr. DeClue noted that there would be an approximate \$49,000 surplus relative to the General Fund which could be reduced going forward and reviewed the budget numbers.

Alderman Roettger asked about the 42,000 surplus.

Mr. DeClue noted that the Prop P fund was transferred to the general fund instead of the pension and would be added to the capital fund following the COVID-19 event. Mr. Lawrence stated that he agreed with Mr. DeClue.

Additional topics discussed included the hiring of fire chief, the reduction of the sales tax which was an issue every year in Glendale. Mr. Lawrence stated that there was hope for growth but noted it did not look great. Mr. Lawrence noted that the budget was very conservative noting that cell phone revenue had been down, court revenue collection was a struggle and the gross receipt tax was down. Mr. Lawrence noted that if the Wayfair regulation goes forward, the city may receive internet sales taxes.

Alderman Roettger noted that \$250,000 would go to the pension fund due to the passage of Prop E.

Mr. Lawrence noted that there would have been a \$200,000 deficit noting that the passage of Prop E was huge.

The Board of Alderman thanked Mr. Lawrence for all his work on the budget.

R13-20 A RESOLUTION ADOPTING THE ANNUAL OPERATING BUDGET FOR
FISCAL YEAR 2021 FOR THE CITY OF GLENDALE, MISSOURI

Alderman Lane moved approval of the reading of Resolution R13-20.

Alderman Schuster seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported through the executive summary that included in the Board packet was the spreadsheets for all Funds for the FY 2021 budget. Regarding the General Fund, the fund is budgeted to conclude FY 2020 and 2021 with small surpluses of \$10,347 and \$42,347, respectively. The Sales Tax receipts for June of 2020 were down about 15% from June of 2019 but not nearly as much as first feared. Therefore, the revenue estimates were adjusted accordingly. The passage of Prop E earlier this month allows for the full amount of revenue from Prop P (estimated at \$307,000 for FY 21) to be transferred to the General Fund. Due to continued concerns from the Covid-19 pandemic and their effect on sales taxes, there is no COLA adjustment to payroll. Salaries could possibly be increased on January 1, 2021 once more is known about health care costs for 2021. The budgeted increase in health insurance for 2021 is 20% but that is only an estimate at this time.

There being no additional discussion or questions, Mayor Wilcox called for a vote which was approved unanimously.

R14-20 A RESOLUTION GRANTING A SPECIAL USE PERMIT TO PI PIZZERIA TO OPERATE A RESTAURANT AT 9900 MANCHESTER ROAD IN ACCORDANCE WITH SECTION 400.500 OF THE MUNICIPAL CODE

Alderman Nauman moved approval of the reading of Resolution R14-20.
Alderman Baugus seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that Pi Pizzeria, a well-known local restaurant chain owned by Mr. Chris Sommers is requesting a special use permit to operate at 9900 Manchester Road. The property was previously leased to Filomena's Italian Kitchen.

The subject property is in the C-3 zoning district with the outer southern edge of the property zoned P-1 Parking. The proposed restaurant is permitted under the C-3 zoning district designation, while the P-1 Parking Zone may be used for parking, ingress and egress and a screening belt.

A special use permit is required for all businesses in the C-3 zoning district pursuant to Section 400.500 of the Municipal Code. A public hearing is not required. Further, there is no requirement that the use be referred to the Plan Commission for consideration since the matter is not deemed a questionable use (see Section 400.630).

Before a special use permit can be issued, the Board of Aldermen must first determine that the proposed use will not:

1. Substantially increase traffic hazards or congestion;
2. Substantially increase fire hazards;
3. Adversely affect the character of the neighborhood;
4. Adversely affect the general welfare of the community;
5. Overtax public utilities; or
6. Be a nuisance to adjoining residential zones by reason of noise, odor, or lights.

The Board of Aldermen may set certain conditions on the special use permit as may be necessary to reasonably ensure that the operation of the business for such use will not, in the future, violate any of the above criteria. Such conditions that could be required under a special use permit on a business could include hours of operation, parking lot lighting, landscape screening, etc.

Based on the conversations with and evidence provided by the applicant, it does not appear that the proposed use will negatively affect any of the six criteria. Because the previous tenant, Filomena's Italian Kitchen, obtained a special use permit and operated as a restaurant, the property is already well suited to accommodate another restaurant-type business.

With the conditions listed on the resolution, Mr. DeClue recommended that a special use permit be approved for Pi Pizzeria to operate a restaurant at 9900 Manchester Road. If the Board is satisfied that the six criteria for granting a special use permit in the C-3 zoning district have been met, then this resolution should be approved.

Mayor Wilcox asked about the breakfast restaurant that was originally interested in the location. Mr. DeClue stated that the business bowed out and Mr. Sommers was interested and was happy to find the building was available.

Alderman Nauman asked how similar the business would be to Pi's other businesses.

Mr. Sommers stated the operation would have a few tables and would partially change to carry-out and delivery in the future noting that people did not want to wait for orders. Mr. Sommers stated that they loved the area noting that they lost the parking lot at the Kirkwood location, but wanted to be back in the area. Mr. Sommers noted that the neighbors have embraced the idea, it was a great location with the same demographic and added that they were happy to be here.

Mayor Wilcox thanked Mr. Sommers for bringing his business to Glendale and asked for an explanation regarding parking and overall traffic on Manchester Road related to the small footprint and a small pick up window in light of Pi's popularity.

Mr. Sommers stated that they would not allow backups similar to Nacho Mama's east on Manchester Road noting that food would be prepared and distributed in a timely manner and added that the auto shop next door agreed to accept overflow parking.

Alderman Nauman asked if Pi would be marketing the business as carry-out. Mr. Sommers stated that it would be billed as such as was Pi in Chesterfield. Mr. Sommers stated that the limited capacity was understood, and the information would be explained on the internet listing including the neighborhood demographics.

Mr. DeClue noted that architects were looking at the interior space and asked about the time frame for startup.

Mr. Sommers stated that a starting date was 4 or 5 weeks out but that they were raring to go, adding that painting had begun, the hood was in place and other changes would be minimal.

There being no additional discussion or questions, Mayor Wilcox called for a vote which was approved unanimously.

R15-20 A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
GLENDALE, COUNTY OF ST. LOUIS, STATE OF MISSOURI, ACCEPTING
THE ABSTRACT OF THE ANNUAL CITY ELECTION HELD ON THE 2ND
DAY OF JUNE 2020, AS RETURNED TO THE CITY BY THE BOARD OF
ELECTION COMMISSIONERS OF ST. LOUIS COUNTY

Alderman Schuster moved approval of the reading of Resolution R15-20.
Alderman Baugus seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that following the slight delay in holding the City election for Alderman for Ward I, Alderman for Ward II, Alderman for Ward III, and Proposition E the election was held on June 2, 2020. The results of this election have been certified in accordance with Section 115.507 of the Missouri Revised Statutes. This certification has produced the following election results:

<u>ALDERMAN- WARD I</u>	
Lisa Capshaw Cushing	478
<u>ALDERMAN- WARD II</u>	
Aaron L. Nauman	460
<u>ALDERMAN- WARD III</u>	
Berry Rounds Lane	421
<u>PROPOSITON E</u>	
Yes	979
No	690

Resolution 15-20 declares Lisa Capshaw Cushing, Aaron Nauman, and Berry Rounds Lane elected to fulfill two-year terms and Proposition E as passed with a 59% approval. Mr. DeClue stated that after adjournment sine die, these three individuals will be sworn in together and will formally begin their terms of office. Mr. DeClue stated that the Aldermen will swear-in individually in Mr. DeClue's office later due to the pandemic.

Mr. DeClue noted that the Board typically holds a reception for incoming and outgoing Board of Aldermen members and honor outgoing members with a plaque. Mr. DeClue stated that the City will plan to hold this reception and award a plaque to Alderman Schoemehl at the first meeting when we return to in-person meetings hopefully later this year. Mr. DeClue noted that the Board would also re-enact Alderman Capshaw's swearing-in so photos can be taken.

ADJOURNMENT SINE DIE AND SWEARING IN OF MAYOR AND ALDERMEN

At this point in the meeting, the sitting Board of Aldermen will be adjourned *sine die*. After adjournment, the following individuals will be sworn into office: Lisa Capshaw Cushing as Alderman for Ward I, Aaron Nauman as Alderman for Ward II, and Berry Rounds Lane as Alderman for Ward III.

Alderman Schuster motioned for adjournment Sine Die. Alderman Roettger seconded the motion which was unanimously approved.

MEETING CALLED TO ORDER AND ROLL CALL

With the new Aldermen seated, a meeting of the newly reconstituted Board of Aldermen will be called to order, which will be followed by a roll call.

Alderman Roettger, Alderman Lane, Alderman Capshaw Cushing
Alderman Nauman, Alderman Schuster, Alderman Baugus

Mayor Wilcox stated that Mr. DeClue and he discussed getting Alderman Capshaw Cushing all the information she needed and asked Alderman Capshaw Cushing to write a bio and send a picture of herself for the website. Mayor Wilcox suggested that all Aldermen review their posts on the website and forward any updates to Mr. DeClue.

APPOINTMENT OF ACTING PRESIDENT OF THE BOARD OF ALDERMEN

Mr. DeClue reported that the position of acting president was rotated every year and hoped that Alderman Baugus would like to continue the tradition noting it was his turn this year to serve as Acting President.

Alderman Baugus agreed.

Alderman Roettger asked what the job entailed.

Mr. DeClue stated that the Acting President runs the meetings in the absence of the Mayor, noting that the Mayor had not missed a meeting since taking office. Mr. DeClue stated that the Acting President may act as proxy for some events such as the tree lighting or the annual departmental meetings held annually.

Mayor Wilcox noted that the meeting with department heads was a priority and would embrace Alderman Baugus also attending the meeting.

Alderman Nauman stated that it was good to get it on cycle.

Alderman Schuster moved approval of the appointment of Alderman Baugus as Acting President. Alderman Lane seconded the motion which was unanimously approved.

REPORTS

Ben DeClue

Mr. DeClue welcomed Alderman Capshaw Cushing to the Board and thrilled she was joining. Mr. DeClue noted that workshop information was forwarded to the new Alderman.

Alderman Capshaw Cushing stated that she would be attending the MML training held in August in Columbia, MO.

Mr. DeClue reported that the new Glendale safety yard signs were reported upon by the Municipal League magazine which thought the signs were a wonderful idea. Mr. DeClue reported that the Ice Cream Social and Glendale Night Out had been cancelled noting that the Greentree Festival in Kirkwood was also cancelled. Mr. DeClue asked the Board if the City could cancel the JazzFest noting that had the potential to become an exclusive event in light of all the other cancellations. Mr. DeClue stated that there could be very large crowds and enforcing social distancing would be a serious problem.

Alderman Lane stated that it was the responsible thing to do and to reschedule for 2021.

Alderman Nauman stated that nothing significant would change with the cancellation, noting that it would be better than being an outlier.

Alderman Schuster stated that it would be a public safety issue and agreed with the cancellation.

Police Chief Beaton stated that the event generated a large number of families.

Mayor Wilcox stated that both events should be cancelled.

Alderman Roettger stated that North Glendale Elementary School was closed to the public and did not know how to keep children off the playground or how to social distance during the event.

Mayor Wilcox hope it was only one year of cancellations.

Mr. DeClue reported that there was a death in the Glendale family; Amber James, a part-time dispatcher, passed away in her sleep. Ms. James was 45 years old and left a husband and 15-year-old son. Cards and flowers will be sent from the City.

Mr. DeClue noted that the Board of Aldermen traditionally meet only once in July noting the 4th of July was in close proximity to the first July board meeting. Mr. DeClue suggested that the first meeting be cancelled and resume on July 20, 2020.

Mayor Wilcox stated that it made sense to cancel the first meeting in July.

Alderman Schuster stated that he could not attend the July 20, 2020 meeting, but thought it was a good idea to cancel the July 6th meeting.

Joanne Carr

None

Alderman Roettger

Alderman Roettger commented on furloughed employees and the pay cut. Alderman Roettger stated that following review and based on the budget, it looked like the City was back in the

black and asked if the payroll and furloughed employees would be restored. Mr. DeClue noted that the City was looking at the July 1 pay period.

Mayor Wilcox asked if there was enough time.

Mr. DeClue stated that it could be changed noting that unemployment was due to end on July 31 and suggested that the City wait until July 15th adding that the second pay period in July could be targeted.

Alderman Roettger stated that it sounded fine noting that the City had fended off the catastrophic sales tax and did not want to keep the furlough and reduction in payroll in place indefinitely.

Alderman Nauman asked if the City should research and track other municipalities.

Mr. DeClue stated that the 31st was the stop hard date for everyone.

Alderman Schuster suggested that the Board maximize benefits for the furloughed employees.

Alderman Lane and Alderman Nauman are in support.

Alderman Roettger asked for a Berry Road recap meeting at the second meeting in July. Alderman Roettger stated that Mr. Voorhees driveway was getting torn up by contractor's trucks and it should be noted that his driveway be fixed at the end of the project.

Mr. DeClue stated that they will try to schedule the manager for the July meeting.

Alderman Roettger stated that the City needed to manage expectations.

Alderman Lane stated that the noise levels on Gramercy, Hillard and Clif-Side was high, and the water pressure was not good and in general inconvenient. Alderman Lane stated that letters should go out to residents explaining where the project was at, what was being done and how was it moving forward timewise.

Mayor Wilcox stated that it was a great opportunity for someone from the County to update the Board with a timeline and feedback.

Mr. DeClue agreed noting that the project was 4% complete adding that he tried to cover the project information on social media when residents were chatting.

Alderman Baugus

Alderman Baugus thanked Alderman Schoemehl for his service with the Board and to the City and welcomed Alderman Capshaw Cushing to the Board.

Alderman Baugus asked for an update on the Glendale Chrysler security situation.

Chief Beaton stated that due to protests, he had not recently reached out to Glendale Chrysler; however, noted that when he last spoke with Ms. Belding, she was standing her ground on safety and security of the business and police patrolling, but had adjusted the sound a few times and will do it again as long as it does not compromise the police department. Chief Beaton stated he would speak with residents and Ms. Belding this week.

Alderman Baugus offered his help if needed, noting that he had not heard anything from residents.

Chief Beaton stated he would be happy include Alderman Baugus in communications and that would allow for a better idea of the concern.

Alderman Baugus thanked Captain Catlett for his daily COVID-19 reports for Glendale and the entire State.

Alderman Lane

Alderman Lane thanked Alderman Schoemehl for his work on the Board and welcomed Alderman Capshaw Cushing to the Board. Alderman Lane offered a shout out to residents Gus and Max Hill, 1250 Brownell, who are editors of the Glendale Gazette, a local newspaper for the Brownell neighborhood. Alderman Lane would like to recognize the youth at City Hall once meetings are person-to-person. Alderman Lane reported that the Glendale Gazette carried lifestyle section, traffic reports, news stories and games and puzzles. The newsletter is keeping spirits up in the neighborhood adding that thanks are offered to everyone for their hard work during this difficult time.

Alderman Capshaw Cushing

Alderman Capshaw Cushing reported that a resident on Edwin made contact concerning the quality of the street surface on Edwin and street quality in general noting that the streets had never been in the shape that they are in now and which are in need of resurfacing. Alderman Capshaw Cushing was asked for a porch meeting, which would be welcomed but was in need of advice on how to go about a meeting.

Alderman Roettger stated that as Aldermen, we do speak with residents adding that with regard to the streets, Mr. Jones, the Superintendent of Public Works had a plan in place which was posted on the City's Website. Alderman Roettger recommended that Alderman Capshaw Cushing receive information from Mr. Jones before reaching out to the resident.

Mr. Hetlage stated that Alderman Capshaw Cushing should report the information to Mr. DeClue.

It was noted that there had been no plans for street work until Mr. Jones set up a plan.

Mayor Wilcox suggested that Alderman Capshaw Cushing lean on Alderman Roettger when a meeting was to be scheduled noting that a tag team approach would be easier.

Alderman Roettger noted that resident requests did not seem to be a weekly occurrence.

Alderman Nauman

Alderman Nauman thanked Alderman Schoemehl for his service to the Board and community adding that it was a pleasure to sit next to Alderman Schoemehl and Alderman Schuster for the last 8 years. Alderman Nauman also was appreciative of the passage of Prop E and thanked all the employees for their service adding that they did a great job with a complicated issue.

Alderman Schuster

Alderman Schuster thanked Alderman Schoemehl for his 10 years of service and welcomed Alderman Capshaw Cushing to the Board.

Jim Hetlage

None

Mayor Wilcox

Mayor Wilcox thanked Alderman Schoemehl for his service and welcomed Alderman Capshaw Cushing to the Board.

Mayor Wilcox reported that he received a few emails posted on the Mayor's page asking about the City's position with the police department related to the social unrest. Mayor Wilcox noted that there should be a formal policy in place to keep people safe adding that there was a Zoom call planned for Friday with Mr. DeClue and Chief Beaton.

Chief Beaton stated that he would work on a general statement or document to share with the general public with direction to the website. Chief Beaton was available adding that transparency helped a lot and communication was available to anyone concerned.

Mayor Wilcox asked if Mr. Hetlage would be involved. It was noted that Mr. Hetlage would be involved.

Chief Beaton stated he would forward a report to Mr. Hetlage and Mr. DeClue which could be understood by the general public and approved by Mr. Hetlage before going public.

Alderman Nauman stated that it would be good if the report could be written as a position paper, as a reflection of the City's policy, noting that the City's priorities were resident centric and addressing possible concerns in the future.

EXECUTIVE SESSION

Alderman Nauman moved to adjourn to Executive Session which will be held via Zoom under a different Webinar ID. Alderman Schuster seconded the motion. There being no further questions or discussions, Mayor Wilcox called for a vote:

Ayes: Alderman Roettger, Alderman Nauman, Alderman Baugus, Alderman Lane,
Alderman Schuster, Alderman Capshaw Cushing

Nays: None

ADJOURNMENT

Alderman Nauman moved to adjourn the meeting, seconded by Alderman Roettger. The motion was unanimously approved.

These minutes are approved as submitted this 20th of July 2020.

Joanne Carr
Deputy City Clerk