

MONDAY, MARCH 16, 2020 7:00 P.M.
BOARD OF ALDERMEN
MINUTES

MAYOR MIKE WILCOX
ALDERMAN PAUL ROETTGER ALDERMAN AARON NAUMAN
ALDERMAN TOM SCHOEMEHL ALDERMAN BERRY LANE
ALDERMAN MIKE BAUGUS ALDERMAN JOHN SCHUSTER

CITY ATTORNEY, BRIAN MALONE
CITY ADMINISTRATOR, BEN DECLUE
DEPUTY CITY CLERK, JOANNE CARR

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Wilcox

ROLL CALL

Present: Alderman Roettger, Alderman Lane, Alderman Schoemehl
Alderman Nauman, Alderman Schuster

Absent: Alderman Baugus

PLEDGE OF ALLEGIANCE

Alderman Schuster motioned to approve the amended agenda. Alderman Schoemehl seconded the motion which was unanimously approved.

APPROVAL OF THE MINUTES FROM MARCH 16, 2020 MEETING

Mayor Wilcox asked if there were any changes or corrections to the Board minutes from March 2, 2020. Alderman Schuster moved approval of the minutes from March 2, 2020 as submitted. Alderman Nauman seconded the motion, which was unanimously approved.

TREASURER'S REPORT

Mr. DeClue reported that given the economic development with Covid-19, the City will see an impact as Glendale was a pool city. Mr. DeClue stated that he was hopeful that a bailout would occur.

Mayor Wilcox noted that all the cities were in the situation together.

Alderman Roettger noted that utilities may be upgraded due to more home usage with school closings and business closings.

Mr. Lawrence noted that this situation was one reflection as to why reserves are very important.

CITIZEN COMMENTS

None

PRESENTATION: AZAVAR- TOM FAGAN

Mr. Tom Fagan was introduced to the Board. Mr. Fagan reported that he was a representative for Azavar from Chicago and thanked the Board for giving him time to speak about Azavar and their product. Mr. Fagan stated that Azavar was an IL company which originated as a tech firm in 1996 and transitioned to a Government Revenue Management Systems company in 2005. Mr. Fagan stated that the city of Park Forest came to them wondering if their City was receiving all their utility taxes and they agreed to work with Azavar to collect uncollected utility taxes. Mr. Fagan stated that Ameren IL was a prime offender for miscoding addresses which caused the elimination of distribution of taxes which were collected. A class action lawsuit was filed in Missouri which was settled by Ameren who sent out settlement money to all municipalities in the state. Mr. Fagan stated that it was Azavar's business to identify anomalies quickly through audits of utility companies and once identified, monies were sent to municipalities at a percentage following identification. Mr. Fagan stated that the process takes approximately 36 months to identify and distribute uncollected utility taxes, with a 63%-37% split between the municipality and Azavar. Mr. Fagan stated that Azavar was not paid until results were identified, adding that the revenue may be as little as a few dollars per household overall the program made a difference. Mr. Fagan stated that Frontenac's Finance Director spearheaded a 6-municipality consortium which created a higher return rate for the group.

Mr. Fagan stated that the company looked at rates and boundaries charging per our ordinance which could be backdated 3 or 4 years. Mr. Fagan added that an engagement letter was needed to do back taxes with the same stipulations and agreement.

Mayor Wilcox asked about other cities currently working with Azavar. Mr. Fagan stated that Town and Country, Clayton, Savannah and Ellisville were working with Azavar, adding that St. Charles was interested along with 10 other municipalities.

Alderman Roettger asked how the border between Glendale and Kirkwood worked. Mr. Fagan stated that the software had been developed to look specifically at shared zip codes at boundaries, adding that there was a sheet included in the packet that showed what the analysts looked at. Mr. Fagan noted that work on sales tax which is a little different. Application can take data can upload it and is different than the audit...Mr. Fagan stated that Frontenac was working with us to work with the State of MO adding that IL just passed a bill to make it work in their State. Mr. Fagan added that hotels, motels and beverage audits along with Airbnb help in that collection as well.

Mayor Wilcox asked about the timeline for Glendale with regard to making a final decision. Mr. Fagan stated that he would love for the City to sign with him today but noted seriously that within the next month would work.

Alderman Schoemehl stated that the City could start the project.

It was asked if municipal staff time would be used in the process. Mr. Fagan stated that Azavar prides themselves on not using municipal staff and would just need a table in the office to start the audit adding that it generally was completed in 18 months and in some cases sooner.

Mr. Fagan added that Ameren was aware of the program and also noted that Azavar had 15 clients in the State of Missouri. Mr. Fagan also stated that streams of revenue may start at different times and would update all clients with 90 days with a status report.

ORDINANCES REQUIRING FIRST AND SECOND READING

B04-20 AN ORDINANCE APPROVING A SECOND AMENDMENT TO THE FIRE PROTECTION AND LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE CITIES OF GLENDALE AND WARSON WOODS, MISSOURI

Alderman Lane moved approval of the second reading of Ordinance B04-20.
Alderman Nauman seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that the Warson Woods Mayor indicated that he was interested in renewing the Fire Service contract for another year which expires March 31, 2020 and would extend until March 31, 2021 again covering fire protection, dispatching services and prisoner holding. Mr. DeClue stated that he hoped that a longer-term contract could be negotiated adding that this would be the second year for an annual contract. Mr. DeClue stated that the contract would expire at the end of the month if it was not approved, adding that it was a friendly agreement with both Warson Woods and Oakland. Mr. DeClue also noted that the contract increased slightly and was based on the annual CPI.

Mayor Wilcox asked if there were any additional questions or discussions and there were none.

There being no additional discussion or questions, Mayor Wilcox called for a vote which was unanimously approved.

Mr. DeClue read the ordinance by caption only

Alderman Schuster moved approval of the final reading of Ordinance B04-2020.
Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report which was the same.

There being no additional discussion or questions, Mayor Wilcox called for a vote:

Ayes: Alderman Lane, Alderman Roettger, Alderman Schuster,
Alderman Nauman, Alderman Schoemehl

Nays: None

Not Present: Alderman Baugus

The ordinance was approved.

ORDINANCES FOR FIRST READING

B05-20 AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION STP-URBAN PROGRAM AGREEMENT IN ORDER TO RECONSTRUCT EAST ESSEX AVENUE FROM SAPPINGTON ROAD TO DICKSON STREET

Alderman Lane moved approval of the second reading of Ordinance B05-20.
Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that the MODot agreement was in partnership with the City of Kirkwood, which would run from their border on Dickson to their opposite border, and Glendale would manage the Essex run from Dickson to Sappington Rd. Mr. DeClue noted that the work would include a new street overlay and sidewalks, adding that the STP agreement was a standard agreement which Kirkwood participated in every year. Mr. DeClue stated that Glendale would be the lead on this project.

Mayor Wilcox asked if this agreement followed the City's. It was noted that the plan met the City's vision and included an 80%-20% split with MODot and the City of Kirkwood would be contributing. Mr. Jones stated that the agreement was approved following a second grant request.

Mayor Wilcox asked if there were any additional questions or discussions and there were none.

There being no additional discussion or questions, Mayor Wilcox called for a vote which was unanimously approved.

Mr. DeClue read the ordinance by caption only.

The Ordinance was tabled for the next meeting.

B06-20 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE, ON BEHALF OF THE CITY OF GLENDALE, MISSOURI, A ONE-YEAR EXTENSION OF THE COOPERATION AGREEMENT WITH THE CITIES OF KIRKWOOD, GLENDALE AND OAKLAND, MISSOURI,

RELATING TO THE USE AND MAINTENANCE OF THE
KIRKWOOD AQUATIC CENTER

Alderman Lane moved approval of the second reading of Ordinance B06-20.
Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that the City of Glendale had completed the earlier bond payment and had already paid out the first extension beyond the bond agreement last year. Mr. DeClue added that this Ordinance would set up the second annual payment which included a reasonable rate for 2020. Mr. DeClue stated that Kirkwood wanted to begin selling passes for the pool and needed this information for their budget. Mr. DeClue stated that if there were another broader agreement, it would supersede this agreement.

Mayor Wilcox asked what would happen if Kirkwood suspended pool services for the year.

Mr. DeClue stated that Glendale would need to speak with Kirkwood about amending the fee, adding that with the coronavirus and social isolation, that was a valid question.

Alderman Nauman asked if there were ongoing conversations about the broader questions related to the pool agreement in general.

Mr. DeClue stated that it was under discussion adding that the timing was bad with Prop E on the ballot and with MSD recommending that the rate commission be reinstated if their ballot issue did not pass there were a few reasons to delay a broader agreement. Mr. DeClue noted that a grant program may be available.

Mayor Wilcox asked that the issue remain on the list noting that Oakland had agreed the possibility of a broader agreement.

Alderman Schoemehl asked the City to receive a firm idea as to what the obligation would be to ensure that these funds were not diverted to a repair fund but only an operational fund.

Mr. DeClue stated that it was questionable that the pool would open on time, adding that he would contact Mr. Pounds to discuss all these concerns.

Mayor Wilcox asked if there were any additional questions or discussions and there were none.

There being no additional discussion or questions, Mayor Wilcox asked Mr. DeClue to read the Ordinance by caption only.

Mr. DeClue read the ordinance by caption only

The Ordinance was tabled for the next meeting.

B07-20 AN ORDINANCE APPROVING A FIRST AMENDMENT TO THE
COOPERATION AGREEMENT FOR MUNICIPAL COURT CLERK
SERVICES AND COURT CHAMBERS BETWEEN THE CITIES OF
GLENDALE, WARSON WOODS, AND OAKLAND

Alderman Nauman moved approval of the second reading of Ordinance B07-20.
Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. DeClue reported that Oakland and Warson Woods was happy with the City's shared court arrangement and with the City's service. Mr. DeClue stated that the City would use a calendar years' worth of cases for fees; prorating each City accordingly. Mr. DeClue noted that the budget was \$94,000, the new split would be retroactive to February, and would start in January every year thereafter. Mr. DeClue noted that there was discussion ongoing about overall time periods, adding that there was much to organize. Mr. DeClue noted that both Oakland and Warson Woods were appreciative of all that was being done, and both agreed with the increase.

Mayor Wilcox asked if there were any additional questions or discussions and there were none.

Mr. DeClue read the ordinance by caption only

The Ordinance was tabled for the next meeting.

CORONAVIRUS

Alderman Lane stated that heightened awareness was necessary to protect everyone and advised that people use the telephone or email. Alderman Lane stated that there should be no optional trips, club meetings, etc., adding that some cities had started cancelling citizen board meetings.

Mayor Wilcox stated that the Architectural Review Board could be deferred through April.

Chief Beaton addressed the Board with the following report stated that there was a full-scale command structure set up 24/7 at the EOC (Emergency Operation Center) for first responders on an emergency basis adding that it was an impressive operation. Chief Beaton stated that he was attending as the representative for the Police Chiefs' Association as well as Glendale's Chief adding that the meetings were headed by the St. Louis County Police Chief. Chief Beaton stated that there had been 8 or 9 meetings and good things were happening adding that the game plans were rushed due to the speed of the covid-19 developments.

Chief Beaton stated that the departments were working on a mutual aid agreement here noting that the Fire Department was good, adding that the staff would need help because the police, fire and first responders would be exposed and could need to self-quarantine due to testing availability looking like it was a month out.

Chief Beaton stated that phase one included assistance from bordering cities with patrol help, phase 2 would include quadrant assistance with the possibility of using campus police. Chief

Beaton stated that phase 3 included the OSHA factor which entailed a one unified police department, adding that St. Charles and the City of St. Louis had a similar plan. Chief Beaton stated that Captain Catlett had been the Emergency Management Director adding that the EOC did not want municipalities to work alone, adding that the main message was to be unified and organized. Chief Beaton noted that this effort is from the County and the State.

Chief Beaton reported on the maintenance of the Glendale facility noting that discussions were held with the custodian related to cleanliness in our building including cleaning everything after shift (elevators, all door handles, faucets, holding cell, etc.) and would be sanitizing everything every night. Chief Beaton stated that the police officers were cleaning their cars.

Chief Beaton stated that he was formulating plans for our police department noting that incident plans were coming out from the EOC adding that he hoped to have teleconferencing soon. Chief Beaton stated the he would be postponing the prayer breakfast which was scheduled for later in April which was to be held in the St. Charles Convention Center adding that the 2/3rd fee that had been paid would be reimbursed. Chief Beaton stated that it would be difficult to postpone after all the work from all the groups involved, reaffirming that the staff, police and fire departments were doing a good job staying on top of this model for this outbreak and future outbreaks.

Chief Beaton stated that going forward, the police department may only be able to run essential calls depending on the outcome of the virus and staffing adding that business was handled normally at this time except that the police were wait outside call sites while the fire department was working inside for everyone's safety,

Mayor Wilcox asked if the city should set up hand stations. Chief Beaton stated that he would research and get ahold of hand sanitizer to set up stations, adding that there are stations if place at City Hall. Mayor Wilcox added that defibrillators should be in our space as well. Chief Beaton stated that they would look for grants to make purchases.

Mr. DeClue stated that the Missouri Supreme Court ruled that Municipal Courts were not to meet until April, creating a 2-week moratorium noting that the Warson Woods judge asked Ms. Kollmeyer to call in warrants. Mr. DeClue also stated that the auditorium would be closed for 8 weeks so there would be no active court sessions.

Mr. DeClue added that Covid-19 had consumed much time, emails and updates from both Chief Beaton and Mr. DeClue.

Mr. DeClue reported that for the next few weeks, there will be no meetings held at City Hall, we are asking people to call with credit cards or sign-up for draft payments related to trash billings adding that the residents were reminded about the drop box outside of the building. Mr. DeClue stated that the lobby would be closed, and social media would be used to advise the public in addition to notification posted on entrance doors.

Alderman Lane noted that the Board exceeded the 10-person group count.

Mr. DeClue noted that the doors would be locked and there would be no additional meetings held including Scouts, Garden Guild, Women's Club, The Doll Club, or any other groups

scheduled to meet. Mr. DeClue noted that the auditorium was a popular site for group meetings and rentals adding that the City did not have the staff to keep the auditorium clean nor was the City's custodian on call for this sort of cleaning.

Mr. DeClue stated that most cities had stopped extracurricular activities and Glendale would do the same, including all spaces such as administration offices and lunchroom or EOC.

Chief Beaton stated that there was a liability issue which fell on the City despite all the measures that will be taken to sanitize spaces. Chief Beaton recommended that the Board of Aldermen cancel public meetings until further notice, adding that the medical centers do not know when this pandemic will peak.

REPORTS

Ben DeClue

Mr. DeClue reported that the Post-Dispatch was suing the State due to the possible change of the election from the 7th of April to the 28th adding that the date for the election remains the same at this time.

Mr. DeClue reported that Berry Road was closed this morning until the end of the year adding that all communication would be handled by St. Louis County, noting that the City would make sure the County handled all the calls.

Alderman Lane stated that the barricade should be located at Berry Road to ensure no traffic using Brownell.

Mr. Jones stated that he had a map which listed all the barricade sites which would be used by St. Louis County for set up within the City.

Mr. Jones stated that the City had an agreement with the county to set up secondary detours adding that it was difficult to receive an agreement. Mr. Jones stated that all earlier complaints would be worked out tomorrow including putting out the main barricades at Kirkham, Sappington, Lockwood, Green View to Hillard which would be sent back to Kirkham. Mr. Jones added that Algonquin would be funneled back to Sappington, Elmwood would not be a through street and no cars would be allowed on Berry Road between Gramercy and Kirkham. Mr. Jones stated that all secondary detours would be posted on stationary signs for stability and added that all complaints would go to St. Louis County directly.

Alderman Roettger noted that with more people staying home, there would be less traffic. Mr. Jones stated that unfortunately, there would be heavy jackhammering early on which would be heard by the homeowners which may start at 7:00 am.

Alderman Lane thanked Mr. Jones for all his efforts noting that she would help in any way regarding Brownell neighbors.

Mr. Jones reported that asphalt work was scheduled to begin on Cambridge Court next week noting that there needed to be a change due to a resident's medical condition related to an allergic reaction to asphalt. Mr. Jones stated that Public Works was willing to defer the project until March of next year at some point when the family is on vacation. Mr. Jones stated that the family would receive sufficient notice to accommodate their needs.

Alderman Roettger asked if the residents would need to sign an agreement.

Mr. DeClue stated that there would be a letter issued.

Mr. DeClue added that there was discussion with Mr. Hetlage concerning the agreement, and would be researching the best way to present the agreement, keeping in mind rules for ADA, the Fair Housing Act, etc.

Mr. Malone stated that accommodations of this nature are individual situations and would not be setting a precedent. Mr. Malone added that a Doctor's report should be reviewed adding that he encouraged that the City come to an amicable agreement with the family.

Mr. Jones noted that the fumes could be a problem for several weeks, and the curbing could go on for 4 weeks and by planning, the change may work.

Mr. DeClue reported that there would be a 2-week yard waste moratorium issued by Republic Services due to Covid-19 which would be revisited on March 29th.

Joanne Carr

None.

Alderman Roettger

Alderman Roettger stated that the Pension Board made changes in December, dropping the equity to 45% from 63% and increased cash. Alderman Roettger added that the plan was down 9% year to date, and 16% down overall. Alderman Roettger noted that the plan was 3,000 above 2019 adding that the fund was still hanging in despite the market.

Alderman Baugus

None

Alderman Lane

Alderman Lane reported that there was early morning Saturday construction on the two large homes on Cambridge Court. The Police would be called should the contractors start early again.

Alderman Schoemehl

None

Alderman Nauman

None

Alderman Schuster

None

Jim Hetlage

None

Mayor Wilcox

None

EXECUTIVE SESSION

Alderman Schuster moved to adjourn to Executive Session. Alderman Lane seconded the motion. There being no further questions or discussion, Mayor Wilcox called for a vote:

Ayes: Alderman Roettger, Alderman Nauman
Alderman Lane, Alderman Schuster, Alderman Schoemehl

Nays: None

Not Present: Alderman Baugus

ADJOURNMENT

Alderman Nauman moved to adjourn the meeting, seconded by Alderman Schoemehl. The motion was unanimously approved.

These minutes are approved as amended/submitted this 6th day of April 2020.

Joanne Carr
Deputy City Clerk